

Weed Beach Building Committee
Minutes – Special Meeting
June 4, 2008 – Conference Room B-3 – Town Hall

Present: D Bayne, P Hovell, C Darby, M Hawley, J Enters, J Branigan

Absent: D Parnon, J Howe, M Wright

Guests: none

Hovell convened the meeting at 7:50pm

Hovell introduced John Ryan who has been hired by the Town to be the Project Manager or Owner's Representative.

Hovell and Ryan reviewed the status of the design phase. The initial plan of the Pavilion was placed on the table to discuss the two possible foundation designs. Ryan is evaluating and pricing so that a decision can be made. Enters asked that drawings be provided in digital form so that members can view them, if necessary. Ryan will talk to Halstead about it. The next design team meeting is Wednesday June 11th – Hauck's office.

Ryan and Hovell proposed that we adopt a Construction Manager-at-Risk approach to the construction phase. Time is of the essence if we are to move forward with this approach. Town Administrator Karl Kilduff, Ed Schmidt Assistant Town Counsel, Ryan and Hauck are in favor of a CM. A list of possible vendors has been developed. Ryan has prepared a Time Line for moving ahead. It is very tight.

The committee voted 5-0-0 to accept the concept and to authorize Hovell and Ryan to move ahead with an RFP. (There will be an ad in the June 12th Darien New Review).

Darby reported that the Playground by the Sound Committee will have a table outside of the Darien Sports Shop this weekend and that they have raised about \$ 33K in pledges and donations. The latest site plan was forwarded to Halstead today. Darby will get a digital copy to the committee.

Hovell reported that the Gift Committee had had a first meeting and that they were working on their assignment.

Hovell reported that he had asked Hawley to head a small group to work on signage – nature markings – etc. Hovell also reported that he had asked Wright to coordinate the Concession Stand activities. A designer has been selected for the concession stand.

Respectfully submitted

Peter Hovell – Secretary – pro tempore